



## Exhibition Loan Form, Students:

<b>EXHIBITION:</b>	<b>STUDENT EXHIBITION 2019</b>
<b>FORM DEADLINE:</b>	<b>MONDAY, JULY 8</b>
<b>WORK DEADLINE:</b>	<b>MONDAY, JULY 12 (WE ARE CLOSED JULY 4<sup>TH</sup> WEEK!)</b>
<b>EXHIBITION DATES:</b>	<b>JULY 18 – AUGUST 11</b>
<b>RECEPTION:</b>	<b>JULY 18, 6:00–8:00 PM</b>
<b>PICK UP DEADLINE</b>	<b>FRIDAY AUGUST 16, 4 PM</b>

1. Students who participated in classes from July 2018–June 30, 2019 are eligible to submit one piece they created during that time for the upcoming PAC *Student Showcase*.
2. Fill out this loan form and return it in person or by email: [danyel@pelhamartcenter.org](mailto:danyel@pelhamartcenter.org) by July 8. Please include an image of the work.
3. Maximum size per work is 46" x 46". All 2D work must be ready to hang - preferably wired.
4. Video work can be shown on loop.
5. Label art with artist name and title on the back for 2D work and on the bottom for 3D work.
6. If work is sold by the Pelham Art Center (PAC), the artist/lender retains 67% of the selling price; PAC receives 33% of the selling price. Selling price in this form will be the full price with all percentages included. All artwork will be insured while in the possession of PAC.
7. The artist/ responsible for the safe transportation of all artwork.
8. Delivery dates for artwork: July 8-12, 10 am-5 pm. **\*NO WORK WILL BE ACCEPTED AFTER JULY 12!**
9. A public opening reception will be held on Thursday, July 18, 6:30–8:00 pm.
10. All artwork must be picked up from August 14 to 17. Any artwork that remains at PAC after Monday, August 23, 2018 will become the property of PAC.
11. Business Hours: Monday–Friday: 10 am–5 pm, Saturday: 10–4 pm



# Loan Form for Artwork - Student

STUDENT'S NAME				
ADDRESS				
CITY		STATE		ZIP
TELEPHONE (Cell)		TELEPHONE (Home)		
EMAIL				

### Work Submitted:

Title							
Medium						Year	
Dimensions (Inches, H x W x D)		Selling Price (Incl. 33% for PAC)	\$		Insurance Value	\$	
Instructor:		Semester (check):	Winter		Spring/Summer		Fall
Special instructions							

**Please sign a copy of this agreement, keep a copy for your records, and return to the Art center in person or email by July 8.**

For press purposes, work exhibited at PAC may appear on our social media or website. Thank you.

PRINT NAME:		Date:	
Artist's or Lender's Signature			

Pelham Art Center: \_\_\_\_\_ Date \_\_\_\_\_

Charlotte Mouquin, Executive Director  
[charlotte@pelhamartcenter.org](mailto:charlotte@pelhamartcenter.org) , 914.738.2525 x 117

**Delivery : July 8-12, 10 am-5 pm.** Cut off and attach to back of submitted piece. 

Full Name			
Telephone		Email	
Website		Instagram	
Title			
Medium		Instructor	